Government of Andhra Pradesh
Commissionerate of Collegiate Education

Academic & Administrative Audit (AAA) – 2022-2023

FORMAT – I (COLLEGE PROFILE)

PART- A

1. Name of the College and AddressGoverenmenent Degree College Beside Junior College, College Road
   URL of Website : WWW.gdcnarasannapeta.ac.in
   E- Mail : narasannapeta.jkc@gmail.com
   Phone number : 08942- 277007

2. Vision & Mission :
   Vision: "Empower the student fit for changing requirements of the society through quality education"

   Mission: To Cater to the needs of the students hailing from rural, marginalized and weaker sections of the society to face the changing global scenario.
   To equip them with the fast advancing technology and to ensure quality education though value based with holistic teaching.

3. Name of the Principal, email, and mobile Number

   Dr.P.Latha, narasannapeta.jkc@gmail.com, 9490835595

4. Name of the Vice-Principal, email, and mobile Number:

   Smt.M.Shanthi Ham, narasannapeta.jkc@gmail.com, 9515879885

5. Name of the IQAC Coordinator, email, and mobile Number

   Smt.M.Shanthi Ham, narasannapeta.jkc@gmail.com, 9515879885

6. Name of the Academic Coordinator, email, and mobile Number

   Dr.G.Ravi kumar, narasannapeta.jkc@gmail.com, 8309314490

7. Year of Establishment : 1981

8. UGC 2(f) and 12 B status (certificates to be verified) : Yes

9. Autonomous status – Yes/No, If yes, Since__No_____

10. RUSA status : Completed

11. College land and Plan details /documents : Attached

12. Affiliation status : Permanent / temporary (certificates to be verified) : Temporary

13. AISHE Status – Document : Attached

14. NAAC Status – Paid the Logistics fee (12.10.2023)

   a) Previous NAAC Cycle date and Month : 01.05.2015

b) Date of Expiry : 30.04.2020

c) Previous Grade and CGPA (certificates to be verified): B Grade

15. Status of peer team recommendations

S. No	Recommendations made	Recommendations fulfilled/ To be fulfilled
1.	Government may conduct regular audit	Recommendations fulfilled/ To be fulfilled
2	Librarian and Physical Education director should be appointed	To be appointed
3	Hostel facilities for boys and girls may be provided	It is a Govt. initiative and it may take longer to be full filled
4	To offer more courses in emerging areas/professional subjects.	To be full filled
5	Laboratories for science subjects should be provided	Laboratories were established under RUSA for science subjects
6	College may encourage teachers to take up research projects.	Yes
7	Efforts may be made to obtain financial support from UGC/MHRD/DST/DBT and other funding agencies.	To be Full Filled
8	Career guidance an placement cell should be strengthened	To be Full Filled
9	ICT based teaching, learning and research be promoted at advanced level	Full filled
10	Facilities for games and auditorium/open air theatre may be provided	Full filled
11	Approach road to the College should be elevated	To be Full Filled
12	Common dining hall/Canteen may be provided	Full filled

Action taken report to be attached

16. Previous Recommendations of Academic Audit of the CCE

No. of suggestions made	No of suggestions implemented

Action taken report to be attached

17. NIRF Rank (if any) :Nil   Year:

18. Green Audit Report by Government Agency: HYM International Certification .Pvt.Ltd
Year: 2022

19. Awards & Achievements for the institution during the current
Academic Year with details: 01

PART-B

1. No. of Programmes Offered by the College

Year	2021-22	List of Programmes	2022-23	List of Programmes
Number of Programmes	1.B.A 2.B.Com B.Sc(CBZ) B.Sc(M.P.C) B.Sc(M.P.C's 2.B.Com(Computers)	1.B.A(H.E.P) 2.B.Com(General) 3.B.Sc(CBZ) 4.B.Sc(M.P.C) 5.B.Sc(M.P.C's .6.B.Com(Computers)		1.B.A(H.E.P) 2.B.Com(General) 3.B.Sc(CBZ) 4.B.Sc(M.P.C) 5.B.Sc(M.P.C's 6.B.Com(Computers)

2. No of Value Added Courses introduced (last two years)

Year	2021-22	List of Courses	2022-23	List of Courses
Value Added courses	3	1.Purification methods and analysis of organic Compounds 2.Three Dimensional Analytical Solid Geometry 3.Indian Political Process	3	1.Graphic Designing 2.Basic in Yoga asanas 3.Tally Prime

3. Details of teaching faculty

No of posts	Sanctioned	Working	Vacancies
Regular	15	04	02
PTL	Nil	Nil	Nil
Contract	5	10	0
Guest	0	05	0

Total	20	19		02

4. Qualifications of teaching staff

Teaching Staff	PG	M. Phil	Ph.D	NET/SET
Regular	1	0	04	
PTL	0	0	0	
Contract	06	02	02	
Guest	06	0	0	
Total	13	02	06	

5. Details of non- teaching faculty

No of posts	Sanctioned	Working	Vacancies
04	04	03	01
Total			

6. Student strength particulars

a) During the last two years

Year	2021-22			2022-23		
No. of students	I	II	III	I	II	III
	204	177	94	80	204	177

7. No of students appeared in the final year exams during the last two years

Year	2021-22			2022-23		
Programme wise	A	P	%	A	P	%
B.Sc(MPC)	10	05	50	24	15	62
B.Sc (MPCs)	06	03	50	13	09	69
B.Sc(CBZ)	05	01	20	17	12	70
B.Com	14	06	43	24	21	87
B.A (HEP)	14	06	43	23	20	87

8. Teacher – student ratio (Current Year): 1:21

9. Infrastructure details (Physical and Academic facilities of Criterion- IV)

   i.   Total no of class rooms : 06
   ii.   Total no of laboratories :04
   iii.   Total no of digital classrooms :03
   iv.   Total no of virtual classrooms :01
   v.   Total no of ICT enabled classrooms :00
   vi.   Total no of studios :00
   vii.   Total no of Computers, Student & Computers Ratio :50
   viii. Total no of printers :02
   ix.   Total no of scanners :02
   x.   Total no of Xerox facility (at Depts&Office) :01
   xi.   Total no of Wi-Fi routers :01
   xii.   Internet Bandwidth :100
   xiii. Seminar halls :01
   xiv.   Auditorium : 00
   xv.   Details of sports facilities : Yes (Volly ball, Kabaddi,Khokho etc.,)

   xvi.   Gymnasium (No of stations) :01
   xvii. Rooms for administration :01
   xviii. Water – RO facility : No
   xix.   Toilets for staff (Men/Women/Differently abled) : 02
   xx.   Toilets for students (Men/Women/Differently abled) :04
   xxi.   Divyangan friendly facilities (Ramps/Lifts/Softwares) : 01
   xxii. No of fire extinguishers in the labs and corridors :NO
   xxiii. Solar energy details – LEDs , Green Audit Status : Solar Panels Installed
   xxiv. Examination Cell :01
   xxv.   Library
          -   No. of Books & Journals : 4000
          -   Status of Automation : No Automation
          -   E-journals : Nil
          -   Nlist subscription : Nil
          -   Internet
          -   Foot Fall
          -   E-footfall
          -   Xerox Facility (at Library)
   xxvi. Women's waiting hall
   xxvii. Grievance Reddressal Cell
   xxviii. Health Centre : Yes
   xxix. ELL : Yes
   xxx.   JKC Lab : Yes
   xxxi. Computer Labs : Yes

xxxii.Canteen Facility: Yes

10. Research :

❖ No of collaborations / Functional MoUs

Year	2021-22	2022-23
Number of collaborations / MoUs	01	02
No. of Follow up Activities	01	01

❖ No of publications in UGC – CARE listed journals

Year	2021-22	2022-23
Number of Publications	05	04

❖ No of start-ups

Year	2021-22	2022-23
Number of start-ups	Nil	Nil

❖ No of patents

Year	2021-22	2022-23
Number of patents	Nil	Nil

❖ No of Research Guides

Year	2021-22	2022-23
Number of Research Guides	Nil	Nil

❖ No of Research Scholars

Year	2021-22	2022-23
Number of Research Scholars	Nil	02

❖ No of Major/ Minor Research Projects

Year	2021-22	2022-23
Number of Major RPs	Nil	Nil
Number of Minor RPs	Nil	Nil

- ❖ Incubation Centre with Research Facility: Yes/No : No
- ❖ Consultancy offered:

Area	Organization (MoU)	Revenue Generated
Tekkali	GDC(Tekkali), Student ,Faculty Exchange Program	Nil
Visakhapatnam	10g Minds –Software Solutions	Nil

11. Policies prepared and implemented (Give Details):Nil

12. No. of Committees appointed (Provide links of meeting minutes &reports)

    https://www.gdcnarasannapeta.ac.in/pages.php?type=iqac&id=iqac-meetings

13. Extension activities (Current year)
    a) No. of Extension activities in the Neighborhood for social and holistic development -Yes

    b) No of Extension activities conducted through NSS/NCC/ RED CROSS/YRC - Yes

    c) No of Extension activities in collaboration with government agencies
    d) No of Extension activities in collaboration with Non-Governmental Organizations

14. Feedback, Student Satisfaction Survey mechanism adopted :(Provide Link)

    https://www.gdcnarasannapeta.ac.in/userfiles/STUDENT%20SATIFACTORY%20SURVAY%20(1).pdf

15. Alumni Association – involvement and activities :No. of meetings conducted :

16. Awards and achievements-current year (to be verified -)
    - ❖ Students :01
    - ❖ Staff :00

17. Total no of scholarships and free ships (Current Year) 293
    Total Amount in Rs:- 358705

18. Total no of capacity building and skill development

activities conducted by the college (Current Year)

Teaching	NIL
Non –Teaching	NIL

10. Trainings conducted by JKC for competitive exams during the lasttwo years

Training:

Year	2021-22	2022-23
Number of students registered	0	0
Number of students trained	0	0
a. from your GDC	0	0
b. from other colleges	0	0

Placements:

Year	2021-22	2022-23
No. of companies visited the campus	0	0
Number of students Placed	0	0
a. from your GDC	0	0
b. from other colleges		

CSP:

Year	2021-22	2022-23
Number of students Participated in CSP		
a) B.A	23	10
b) B.Com	33	25
c) B.Sc	73	34

Internship:

Year	2021-22	2022-23
Number of students completed Internship		
d) B.A	23	23
e) B.Com	24	24
f) B.Sc	59	59

Type of Internships:

Year	2021-22	2022-23
Total No of Physical Internships	106	106
Total No of Online Internships	0	0
Total No of paid Internships	0	0

20. Student Support and Progression

A. Students Progression to Higher Education (Programme wise)

Year	2021-22	2022-23
Number of students		
a) B.A	01	02
b) B.Com	01	01
c) B.Sc	02	05

B. Employment (Programme wise)

Year	2021-22	2022-23
Number of students	03	09
a) B.A	0	01
b) B.Com	1	01
c) B.Sc	2	07

C. Entrepreneurship (Programme wise)

Year	2021-22	2022-23
Number of students	1	0
a) B.A	0	0
b) B.Com	1	0
c) B.Sc	0	0

21.   Grants/funds received from (in Lakhs/Rs.)

A. Government -nil
B. Non-governmental bodies- Nil
C. Individuals/ Philanthropists - Nil
D. CSR - Nil
E. Budget allocated for Infrastructure - Nil
F. Expenditure for Books & Journals - Nil
Budget Sanctioned Rs **NIL;** Utilized Rs**. NIL**

22.   Governance and Leadership
   ❖ Institutional Development Plan (Next two years)
   ❖ Institutional distinctiveness in specified area

The Goal and motto of the Institution is to cater to the needs of the present generation in both academic and administration. The government and the Commissioner of Collegiate Education play a major role to achieve the Goal and motto of the college. The UGC, RUSA 1.0 and alumni of the college have helped the college financially to achieve its present status. The academic activities are carried about by using ICT tools and administration is carried by the E-Governance.

Achievements:

1. The Institution has ICT equipment in virtual classrooms, Digital Class rooms, Seminar hall and Mana TV for the Teaching – Learning process.

2. The mentors are assigned with a group of mentees and they create what Sapp group for Communicative different academic and administrative circulars. The class mentor communicates the assigned work to each class.

3. The Google class room is created by every faculty and the Timetable, syllabus copies, circulars, Schedule of internal/external examinations, special

events etc., are communicated. The academic activities like assignments, quiz, study material etc., are also taken up in this Google class room.

4. OAMDC (Online Admission Module for Degree Courses) is the online process for Student admissions. Admission committee is nominated to carry over the admission status with the administrative staff as to provide assistance to the students regarding the registration in the portal and uploading their options.

5. The OTLP App committee registered the teaching faculty, upload the time table and mapping is done to the classes with the faculty. This app enables the faculty to upload the classes after their class work is done along with photography. The Leaves and ODs of the faculty are also recorded in the OTLP app.

6. Face Recognition Attendance Management System (FRS) has been introduced for both staff and students from the academic year 2022 – 2023.

7. In the jnanabhumi portal Registration of Candidates for Scholarships, University Examinations, Internal Marks, External Marks, Student attendance are done through this online portals.

8. The CCE has introduced F-Map an online process of fee collection.

9. Acceding to NEP 2020 internship is mandatory for all the students at different stages for this the CCE has introduced an app called I-map to monitor the students registered, assigned work at the internship and their attendance.

10. AP CEJP is another app in which all the final year students are registered and their resumes are uploaded. This app helps different industries and organizations to get the resumes and to provide job opportunity to every student after completion of their course.

11. In the administration process any communication with the higher authorities is carried out through the e-office.

12. Feedback also collected from stake holders through online Goggle Sheets.

13. E-CEGRAM is Separate App, which has been generated by the CCE to upload the grievances of both student and staff in the online process

23.   Contribution of IQAC
   ❖ Incremental changes during the last two years

24. Best Practices of Institution
   1. Feel the warmth of a senior community

2 Care for the tree of life

25.   Evaluative Reports of the Departments (Provide Links)

https://www.gdcnarasannapeta.ac.in/userfiles/STUDENT%20SATIFACTORY%20SURVAY%20(1).pdf

26.   For Autonomous Colleges

   A. Academic Council
   - Last Academic Council meeting date
   - Major decisions for enriching curriculum/Academics
   B. Controller of Examinations
   - Examination reforms proposed and implemented
   - CIA
   - Mechanism for addressing grievances
   - Mechanism for transparency in setting up of Question papers
   - Mechanism for appointing examiners
   - Mechanism adopted to ensure the security of information
     CoE expenditure report with details

   C. Board of Studies
   - Mechanisms for updating curriculum
   - Justification Reports for Curricular revamp
   D. Governing Body
   - Last G.B meeting date
   - Major resolutions for administration

27. College Handbook (to be uploaded on the college website) : Yes
28. College Magazine (to be uploaded on the college website)
29. Monthly News Letters(to be uploaded on the college website) : Yes
30.   Departmental meeting Minutes Registers (to be verified) : Yes
31.   Reports of various committees (to be verified) : Yes
32.   CPDC/Finance Committee Meeting Minutes Registers (to beverified) :Yes
33.   Implementation status of Biometric Attendance and TLP Reports (to be verified) : Yes